



# Clean Ohio Fund

Ohio Public Works Commission - District 6  
Ohio Natural Resource Assistance Council (NRAC)

Eastgate Regional Council of Governments  
City Center One Building  
100 E. Federal Street, Suite 1000  
Youngstown, OH 44503

## **Attachment "B": Request for Additional Information**

Date: \_\_\_\_\_

Applicant Name: \_\_\_\_\_

Project Title: \_\_\_\_\_

Applicant Contact: \_\_\_\_\_

## Clean Ohio Fund - District 6 Natural Resources Assistance Council

### Preliminary Application & Screening

Please provide a brief response to each of the following questions.

1. From "Attachment A" in the application (page 7): Please select and number each area of emphasis which supports the project and provide details in a short paragraph.
  2. A statement of project justification is a narrative of why the project is necessary. Please state the need for the project. Photographs of proposed project are welcomed.
  3. Please detail the level of collaborative participation that exists among the applicant and local political subdivisions, federal, state and/or local agencies, community organizations, conservation/watershed organizations and/or local business groups. Participation means **active** involvement for the project in the form of in-kind service and/or funding. Identify each partner, their contributions (in-kind service or cash donation) and attach each partner's letter of commitment.
  4. Please detail the level of coordination that exists among the applicant and local political subdivisions, federal, state and/or local agencies, community organizations, and/or conservation/watershed organizations. Identify partners, mutual goals, and explain relationships.
  5. Please detail the Operation & Maintenance and/or Stewardship Plan once the project is completed. Include infrastructure, equipment and personnel resources available. Please provide documentation of operation and management plan.
  6. Please indicate the level of Community Planning with other adopted community plans, watershed plans, Non-Point Source Implementation Strategy plans, or other adopted plan that follows the spirit of the Clean Ohio Conservation fund? If yes, please provide supporting documentation of plan/plans and cite where within the plan the project/project components are discussed.
  7. Please detail the economic, social, recreational, and environmental benefits the proposed project will bring to the community.
  8. Will the project include public access? If yes, please describe how it will be made publicly accessible.
  9. If your organization is submitting more than one project, please identify the project's priority (#1, #2, #3) and include the priority number on the application's cover page.
- B. If Clean Ohio Funds requested of the Ohio PWC District 6 NRAC are not available, is the applicant willing and able to lower their request and/or the scope of the project and still complete the project?

10. Using the Median Household Income (MHI) Community Percentage table, indicate the MHI of the community/communities in which the project is located in.
11. Please use the Youngstown OH-PA 2010 Urban Boundary map on Eastgate's website, under Clean Ohio Conservation Fund Program, to determine if 50 % or more of the project is located within an urbanized boundary. If it is, please provide a map of the urbanized area with the location of the project marked.
12. How important is the project to the viability of the natural resources affected by the project? Please choose any of the following species categories your project protects and provide supporting documentation for your choices:
  - Federally listed, extinct, extirpated, or newly identified species found in Ohio
  - State Endangered Species
  - State Threatened
  - State Concerned
13. Does the project proposal include all mineral, extraction, and timber rights? Applicant MUST explain and provide documentation of the property's mineral and extraction as they are conveyed in the purchase agreement or conservation easement.
  - For Property Rights, please answer and provide documentation for all applicable questions:
    - Will the applicant retain property AND mineral rights AND prohibit future mineral extraction lease agreements?
    - Does the Property have an existing mineral extraction lease agreement? If yes, will the applicant retain property AND mineral rights? Please explain and provide appropriate documentation.
    - Will the applicant retain ONLY the property rights (mineral rights have been severed from the property for future extraction allowance)? Please explain and provide appropriate documentation.
  - If the project contains legal restrictions prohibiting surface disturbance within the property, applicant must provide documentation stating so.
14. Does the project address a situation where action must be taken now or the opportunity will be lost forever? If yes, please justify.
15. Is the project contiguous with an existing preserved open space or riparian area?

## ATTACHMENT/COMPLETENESS REVIEW

**BE CERTAIN EACH OF THE ITEMS LISTED BELOW IS ATTACHED. THE DISTRICT 6 NRAC REQUIRES THAT ALL SIGNED DOCUMENTS SUBMITTED INCLUDE THE ORIGINAL SIGNATURE in BLUE INK.**

- A certified copy of the authorization by the governing body of the applicant authorizing a designated official to sign and submit this application and execute contracts with the commission. This individual should sign under 6.0, Applicant Certification, below.
- A certification signed by the applicant's chief financial officer stating all local share funds required for the project will be available on or before the dates listed in the Project Schedule section.
- A cooperation agreement, (if the project involves more than entity) which identifies the fiscal and administrative responsibilities of each participant.
- Resolution of Support (please refer to section 164.23(B)(1) of the Ohio Revised Code for guidance.)
- Information concerning the coordination and/or participation by local political subdivisions, state agencies, federal agencies, community organizations, conservation organizations, and local business groups.
- Supporting Documentation: Materials such as additional project description, photographs, and/or other information to assist your District 6 NRAC in ranking your project. Be sure to include supplements which may be required by your District 6 NRAC.
- Include a letter of commitment from the land owner(s) with an estimated cost, if possible, or a letter of intent to sell.
- Include a conceptual site development plan. If appropriate, address storm water retention elements in the plan.
- All applications should include the Project location identified on at least two maps:
  1. A location map on a township/municipality scale with the project location clearly identified and major roads and highways labeled.
  2. An Aerial map zoomed into the parcel level with parcel and/or conservation easement boundaries drawn, roads, road names and streams identified.  
Additional map layers encouraged, for example: wetland inventory, flood plains, proximity to permanently protected properties, etc.

## ATTACHMENT/COMPLETENESS REVIEW...continued

- Include a copy of the deed restrictions (Provided in Attachment B) as they will be submitted to the State if your project is approved. The wording submitted with the application must meet the wording submitted to the State **exactly**.
- Justification of land value: Include a copy of a County Tax Appraisal, a Market Analysis by a Realtor, **or** a copy of a recent (with in last 5 years) appraisal on the land to be purchased through the Clean Ohio Fund. This request stands if the application is for the purchase of an Easement.
  - ❖ **FOR LAND ACQUISITION:**

If applicant provides a County Tax Appraisal to meet the criteria for justification of land value and the purchase price of the land is over 150% of the County Tax Appraisal amount, the NRAC will require an appraisal by a State certified appraiser be completed before a decision on the application will be made at the local level.
  - ❖ **FOR EASEMENT PURCHASE:**

**\*\*If property currently has a Current Agriculture Use Value (CAUV) determined by the County Auditor, the applicant may present the following formula to the NRAC to determine the per-acre value of the Easement: Market Value (minus) CAUV (divided by) the number of acres (MV-CAUV/ACRES).**

**\*\*If there is no CAUV on the property or the applicant chooses not to determine land value based on the above formula then the NRAC shall consider up to 60% of Fair Market Price for the value of the easement.**
- If applicable, *either* of the above methods may be used to determine easement value. If the applicant is requesting MORE than is determined fair by either of the above methods, the NRAC will require an analytical narrative appraisal be done on the property. The applicant has the option to provide an analytical narrative appraisal in place of either of the two above mentioned requests.
- **PLEASE REVIEW THE DISTRICT 6 NRAC'S SCORING METHODOLOGY TO ENSURE YOU ADDRESSED ALL APPLICATION COMPONENTS. PROPOSED PROJECTS THAT DO NOT OBTAIN A MEAN MINIMUM SCORE OF AT LEAST 40% (Total Points x .4) OF THE TOTAL POSSIBLE MAXIMUM POINTS AWARDED BY DISTRICT 6 NRAC COMMITTEE MEMBERS WILL ONLY BE FUNDED IN FULL OR PART UPON A FAVORABLE VOTE OF 8 COMMITTEE MEMBERS, AND BE CONTINGENT UPON FUNDING AVAILABILITY.**
- **\*PLEASE NOTE: OPWC WILL REQUIRE AN APPRAISAL PREPARED BY AN ODOT PREQUALIFIED APPRAISER PRIOR TO ISSUING A NOTICE TO PROCEED. LAND VALUES FOR BOTH ACQUISITION AND EASEMENTS WILL HAVE TO BE IN LINE WITH THIS FINAL APPRAISAL OR THE STATE WILL NOT FUND THE PROJECT.**
- **THE NRAC WILL PERFORM A COMPLETENESS REVIEW FOR ALL APPLICATIONS AND RETURN THEM FOR CORRECTION. CORRECTED APPLICATIONS ARE DUE BACK TO EASTGATE BY THE DATE ADVERTISED ON THE DISTRICT CALENDAR.**