

# Clean Ohio Greenspace Conservation Fund Program

## **Attachment B: Request for Additional Information**

Program Year 2020-2021

Ohio Public Works Commission - District Six  
Ohio Natural Resource Assistance Council (NRAC)

Eastgate Regional Council of Governments  
City Center One Building  
100 E. Federal Street, Suite 1000  
Youngstown, OH 44503

Clean Ohio Conservation Fund:

District Six Attachment B

DATE: \_\_\_\_\_

PROJECT TITLE:

\_\_\_\_\_

APPLICANT:

\_\_\_\_\_

OPWC APPLICANT CODE<sup>1</sup> #: \_\_\_\_\_ - \_\_\_\_\_

PROJECT CONTACT: \_\_\_\_\_

PHONE: (\_\_\_\_) \_\_\_\_\_ FAX: (\_\_\_\_) \_\_\_\_\_

ADDRESS: \_\_\_\_\_

\_\_\_\_\_

\_\_\_\_\_

COUNTY: \_\_\_\_\_

PROJECT COST: \$ \_\_\_\_\_

TOTAL CLEAN OHIO FUNDS REQUESTING: \$ \_\_\_\_\_

APPLICANT MATCH: \_\_\_\_\_%

PROJECT TYPE: Check the largest component of application

- A. \_\_\_\_ OPEN SPACE
- B. \_\_\_\_ RIPARIAN CORRIDOR
- C. \_\_\_\_ RESTORATION

NUMBER OF ACRES PRESERVED/RESTORED IN THE PROJECT: \_\_\_\_\_

LINEAR FEET/STREAM MILES RESTORED: \_\_\_\_\_

\_\_\_\_\_

<sup>1</sup> Applicants must contact OPWC for Applicant Code if they are not already assigned one.

**PRIMARY PROJECT EMPHASIS:**

Applicant MUST CLEARLY demonstrate the PRIMARY PURPOSE of the project involves ONE of the following from A. or B.

**A. OPEN SPACE (Sec. 164.22A)**

- Acquire Land for Parks
- Acquire Land for Public Forests
- Acquire Land for Wetland Preservation or Restoration
- Acquire Land for Natural Areas Protecting Endangered Species
- Acquire Land for Other Natural Areas
- Acquire Land for Connecting Corridors for Natural Areas
- Open Space Acquisition
- Permanent Conservation Easement

(PLEASE NOTE: COSTS INCURRED FOR CONSTRUCTION OR ENHANCEMENTS MAY NOT EXCEED THE PRICE OF PURCHASING THE LAND)

**B. RIPARIAN CORRIDORS OR WATERSHEDS (Sec. 164.22 B)**

- Protects or Enhances Riparian Corridors or Watersheds Including the Protection and Enhancement of Streams, Rivers, and Other Waters of the State.

C. DOES THE PROJECT:

Please note: If you answer "yes" to any of the questions below the project is ineligible (Section 164.22, ORC)

YES NO

- Initiate or perpetuate manmade or engineered hydromodification projects Not primarily designed to protect or enhance water quality and /or natural features? Such projects include, but are not limited to, dams, ditch development, channelization, dredging, sedimentation, and stream bank erosion control by use of rip-rap or wall construction, bank clearing, bank armoring or bank hardening of any kind.
- Fund current legal obligations (such as fines, penalties, litigation expenses, mitigation or reclamation) under state or federal laws or local ordinances?
- Fund facilities other than those required to provide public access to or use of Open space?
- Fund facilities for active recreation, such as tennis courts, ball fields or recreation centers?
- Accelerate the runoff of untreated water?
- Encourage invasive nonnative plant and animal species?

D. FOR ALL ACQUISITION OR EASEMENT PROJECTS:

Property Owner(s):

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Does the owner(s) live in town? \_\_\_ YES \_\_\_ NO

If NO, please state where they currently live: \_\_\_\_\_

Has anyone contacted the property owner(s) about the proposed project? \_\_\_ YES \_\_\_ NO

If yes, who contacted the property owner(s)? \_\_\_\_\_

Date of contact: \_\_\_\_\_

Please list type of contact (i.e. telephone conversation, mailed letter): -

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Is the property owner(s) willing to cooperate with the applicant? \_\_\_ YES \_\_\_ NO

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Clean Ohio Fund - District 6 Natural Resources Assistance Council

PROJECT EVALUATION- PART I

A. Please provide a brief response to each of the following questions.

From the OPWC's *Application for Financial Assistance- Attachment A: Project Emphasis* (page 7):  
Provide a detailed explanation to support the identified primary, secondary, and tertiary emphasis area.

1. \_\_\_\_\_

EXPLAIN:

2. \_\_\_\_\_

EXPLAIN:

3. \_\_\_\_\_

EXPLAIN:

## B. Additional Information

The District 6 NRAC recognizes projects may emphasize more than the primary, secondary, and tertiary areas identified in *Attachment A* of the *OPWC Application for Financial Assistance*.

Therefore, the District Six NRAC shall consider the following additional information in approving or disapproving a grant. Please indicate **YES** or **NO** to each project emphasis listed (ORC 164.22) and provide an explanation and supporting documents for each area.

1.\_\_\_\_\_ Does the project supports comprehensive open space planning including incorporating aesthetically pleasing and ecologically informed design?

Explain:

2.\_\_\_\_\_ Will the project enhance economic development reliant on recreational and ecotourism in areas of relatively high unemployment and lower incomes?

Explain:

3.\_\_\_\_\_ Will the project protect habitat for rare, threatened and endangered species or preserve high quality, viable habitat for plant and animal species?

Explain:

4.\_\_\_\_\_ Will the project preserve existing high-quality wetlands or other scarce natural resources?

Explain

5.\_\_\_\_\_ Does the project enhance educational opportunities and provides physical links to schools and afterschool centers?

Explain:

6.\_\_\_\_\_ Does the project preserves or restore water quality, natural stream channels, functioning floodplains, wetlands, and/or stream side forests?

Explain:

7.\_\_\_\_\_ Does the project preserve or restore other natural features that contribute to the quality of life and to state's natural heritage?

Explain:

8.\_\_\_\_\_ Will the project reduce or eliminate nonnative, invasive species of plants or animals?

Explain:

9.\_\_\_\_\_ Will the project allow for proper management of areas where safe hunting and trapping may take place in a manner that will preserve a balanced natural ecosystem?

Explain:

10.\_\_\_\_\_ Will the project increases habitat protection?

Explain:

11.\_\_\_\_\_ Is the project included as part of a stream corridor-wide or watershed-wide plan?

Explain:

12.\_\_\_\_\_ Does the project provide multiple recreational, economic, and aesthetic preservation benefits?

Explain:

13.\_\_\_\_\_ Does the project preserves or restore flood plain and stream side forest functions?

Explain:

14.\_\_\_\_\_ Does the project preserves headwater streams?

Explain:

15 \_\_\_\_\_ Does the project restore or preserve aquatic biological communities?

Explain:



## PROJECT EVALUATION- PART II

1. A statement of project justification is a narrative of why the project is necessary. Please state the need for the project. Photographs of proposed project are welcomed.
2. Please detail the level of collaborative participation that exists among the applicant and local political subdivisions, federal, state and/or local agencies, community organizations, conservation/watershed organizations and/or local business groups. Participation means **active** involvement for the project in the form of in-kind service and/or funding. Identify each partner, their contributions (in-kind service or cash donation) and attach each partner's letter of commitment.
3. Please detail the level of coordination that exists among the applicant and local political subdivisions, federal, state and/or local agencies, community organizations, and/or conservation/watershed organizations. Identify partners, mutual goals, and explain relationships.
4. Please detail the Operation & Maintenance and/or Stewardship Plan, specific to the project, once the project is completed. Include documentation outlining infrastructure, equipment and personnel resources available. Please provide documentation of operation and management plan.
5. Please indicate the level of Community Planning with other adopted community plans, watershed plans, Non-Point Source Implementation Strategy plans, or other adopted plan that follows the spirit of the Clean Ohio Conservation fund? If yes, please provide supporting documentation of plan/plans and cite where within the plan the project/project components are discussed.
6. Please detail the economic, social, recreational, and environmental benefits the proposed project will bring to the community.
7. Will the project include public access? If yes, please describe how it will be made publicly accessible.
8. A. If your organization is submitting more than one project, please identify the project's priority (#1, #2, #3) and include the priority number on the application's cover page.  
  
B. If Clean Ohio Funds requested of the Ohio PWC District 6 NRAC are not available, is the applicant willing and able to lower their request and/or the scope of the project and still complete the project?

9. Using the Median Household Income (MHI) Community Percentage table, indicate the MHI of the community/communities in which the project is located in.
10. Please use the Youngstown OH-PA 2010 Urban Boundary map on Eastgate's website, under Clean Ohio Conservation Fund Program, to determine if 50 % or more of the project is located within an urbanized boundary. If it is, please provide a map of the urbanized area with the location of the project marked.
11. How important is the project to the viability of the natural resources affected by the project? Please choose any of the following species categories your project protects and provide supporting documentation for your choices:
  - Federally listed, extinct, extirpated, or newly identified species found in Ohio
  - State Endangered Species
  - State Threatened
  - State Potentially Threatened
  - State Concerned
12. Does the project proposal include all mineral, extraction, and timber rights? Applicant MUST explain and provide documentation of the property's mineral and extraction as they are conveyed in the purchase agreement or conservation easement.
  - For Property Rights, please answer and provide documentation for all applicable questions:
    - Will the applicant retain property AND mineral rights AND prohibit future mineral extraction lease agreements?
    - Does the Property have an existing mineral extraction lease agreement? If yes, will the applicant retain property AND mineral rights? Please explain and provide appropriate documentation.
    - Will the applicant retain ONLY the property rights (mineral rights have been severed from the property for future extraction allowance)? Please explain and provide appropriate documentation.
  - If the project contains legal restrictions prohibiting surface disturbance within the property, applicant must provide documentation stating so.
13. Does the project address a situation where action must be taken now or the opportunity may be lost forever? If yes, please justify.
14. Is the project contiguous with an existing preserved open space or riparian area?

**PROJECT EVALUATION- PART III**  
**ATTACHMENT/COMPLETENESS REVIEW**

**IN ORDER TO SCORE A PROJECT, THE PROJECT APPLICATION MUST CONTAIN EACH OF THE ITEMS LISTED BELOW AS THEY RELATE TO THE PROJECT. THE DISTRICT SIX NRAC REQUIRES THAT ALL SIGNED DOCUMENTS SUBMITTED INCLUDE THE ORIGINAL SIGNATURE.**

- A certified copy of the authorization by the governing body of the applicant authorizing a designated official to sign and submit this application and execute contracts with the commission. This individual should sign under 6.0, Applicant Certification, below.
- A certification signed by the applicant's chief financial officer stating all local share funds required for the project will be available on or before the dates listed in the Project Schedule section. **If a non-local source, an entity other than the applicant, provides funding towards the project, the applicant must obtain a letter of commitment from the non-local entity source and submit it with the application.** <sup>2</sup>
- A cooperation agreement, (if the project involves more than entity) which identifies the fiscal and administrative responsibilities of each participant.
- Resolution of Support (please refer to section 164.23(B)(1) of the Ohio Revised Code for guidance.)
- Information concerning the coordination and/or participation by local political subdivisions, state agencies, federal agencies, community organizations, conservation organizations, and local business groups.
- Supplemental Documentation: Include materials listed in Section 3.0(8)(b) of the Application manual.
- Include a letter of commitment from the landowner(s) with an estimated cost, if possible, or a letter of intent to sell.
- Include a conceptual site development plan and map indicating where public access points, trails, parking, etc. will be located within the project.
- All applications should include the following Individual Project maps:
  - 1) Project watershed location<sup>3</sup> with county boundaries shown;
  - 2) Project location with respect to its location within the county/township/municipality;
  - 3) Project location with respect to the OH-PA 2010 Urbanized Area, if applicable;<sup>4</sup>
  - 4) Topographic map with property boundary indicated; and
  - 5) Aerial view maps(s)<sup>5</sup> of project indicating:
    - Major roadways
    - Major/Minor Streams
    - Floodplains

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<sup>2</sup> OPWC requires an applicant to obtain commitments from their sources if funded.

<sup>3</sup> See Ohio EPA's [Water Quality Assessment Unit Summary GIS map](#) for watershed information.

<sup>4</sup> Urbanized Boundary map if 50 % or more of the project is located within an urbanized boundary, Eastgate's [2010 Urban Boundary](#) link will help determine applicability.

<sup>5</sup> Applicant may provide several, separate maps with the information listed so as not to clutter a single map.

ATTACHMENT/COMPLETENESS REVIEW...continued

- Wetlands
  - Other permanently protected lands
  - If part of a phased or an expansion of a previous Clean Ohio project (s), indicate current project with relation to previous project(s).
- 6) Acquisition Conceptual Site Design indicating:
- Public access point(s);
  - Proposed Parking area(s)
  - Proposed trail(s); and
  - Other eligible improvements.
- 7) For restoration projects include items 1-4 from above and the following Conceptual Site Design information indicating:
- Stream/wetland project boundary;
  - Tributaries;
  - Riparian area;
  - Location of and description of restoration activity(s),
  - Location of and description of revegetation activity(s);
  - Proposed public access point(s);
  - Proposed trail(s); and
  - Other eligible improvements.
- Include a copy of the deed restrictions (Provided in Attachment B) as they will be submitted to the State if your project is approved. The wording submitted with the application must meet the wording submitted to the State *exactly*.
- Appraisals: **An appraisal report OR restricted appraisal report is due at the time of application.** Applications with a purchase price that is more than 5% above the appraised value must show that local share is meeting the additional costs. Justification must be provided to the District Six NRAC for any acquisition above the appraised value.
- **PLEASE REVIEW THE DISTRICT 6 NRAC's SCORING METHODOLOGY TO ENSURE YOU ADDRESSED ALL APPLICATION COMPONENTS. PROPOSED PROJECTS THAT DO NOT OBTAIN A MEAN MINIMUM SCORE OF AT LEAST 40% (Total Points x .4) OF THE TOTAL POSSIBLE MAXIMUM POINTS AWARDED BY DISTRICT 6 NRAC COMMITTEE MEMBERS WILL ONLY BE FUNDED IN FULL OR PART UPON A FAVORABLE VOTE OF 8 COMMITTEE MEMBERS, AND BE CONTINGENT UPON FUNDING AVAILABILITY.**
- The NRAC will perform a completeness review for all applications and return the application for correction. Corrected applications are due back to Eastgate by the date advertised on the district calendar.