

7-6-2019

## LETTER OF AGREEMENT

**TO DISTRIBUTE FFY 2019 FEDERAL TRANSIT ADMINISTRATION (FTA) TITLE 49 U.S.C. SECTION 5339 FUNDS UNDER THE FFY 2019 YOUNGSTOWN OH-PA URBANIZED AREA SECTION 5339 PROGRAM APPORTIONMENTS, AS AUTHORIZED UNDER THE US DEPARTMENT OF TRANSPORTATION'S The Fixing America's Surface Transportation Act (FAST) (Public Law 116-6 ) and Appropriated under the Consolidated Appropriations Act, 2018 (PL 115-123) AMONG THE WESTERN RESERVE TRANSIT AUTHORITY (WRTA), TRUMBULL COUNTY TRANSIT BOARD (TCTB) AND THE CITY OF SHARON, PA**

WHEREAS, as a result of the 2000 Census, the Sharon, PA-OH Small Urbanized Area was merged into the Youngstown, OH-PA urbanized area and, as a result of the 2010 Census, remains in the Youngstown OH-PA Urbanized Area. Due to this merging it has become necessary to develop an agreement to sub-allocate FTA program funding apportionments between the Western Reserve Transit Authority and the City of Sharon both located in the Youngstown, OH-PA Urbanized Area; and

WHEREAS, the WRTA, the Trumbull County Transit Board (on behalf of the City of Warren) and the City of Sharon, (on behalf of the Shenango Valley Shuttle Service) have FTA's "authorized designated recipient status" for the Urbanized Area Program Funds in the Youngstown, OH-PA UZA and this status is unchanged by this agreement; and

WHEREAS, with the merging of the Sharon, PA-OH urbanized area into the Youngstown, OH-PA urbanized area, it is mutually agreed upon that Eastgate Regional Council of Governments (Eastgate), Mercer County Regional Council of Governments (MCRCOG), WRTA, TCTB, the City of Warren, the City of Sharon, FTA Region V and Region III will work together to maintain consistency of the region's transportation plans and programs, and meet federal planning regulations and compliance issues to receive federal funding for their respective areas; and

WHEREAS, the WRTA, TCTB and the City of Sharon shall be responsible for their own respective grant applications, and project administration activities and agree to continue to work within their respective Federal Transit Administration's for administration of their program of projects; and

WHEREAS, the WRTA, TCTB and the City of Sharon shall hold each other harmless for any findings that the Federal Transit Administration, or other agency or office, may issue against expenditures of their respective sub-allocation of FFY 2019 Section 5339 Bus and Bus Facilities Program Funds; and

WHEREAS, the Western Reserve Transit Authority, the Trumbull County Transit Board and the City of Sharon mutually agree that the total available **FFY 2019 FTA Section 5339 Apportionments** allocated to the Youngstown OH-PA urbanized area shall be apportioned as follows:

1. The Western Reserve Transit Authority shall receive \$413,612, the entire Ohio share, to be utilized for Projects meeting the eligibility requirements of the Section 5339 program.
2. The Trumbull County Transit Board is not eligible for a sub-allocation because fixed route service is not operated by the Trumbull County Transit Board. If it is later determined that the Trumbull County Transit Board is eligible for Section 5339 Program funds, an appropriate sub-allocation of funding for the TCTB will be made through an amendment to this Letter of Agreement.

7-6-2019

3. The City of Sharon shall receive \$70,788, to be utilized for Projects meeting the eligibility requirements of the Section 5339 program.

WHEREAS, the apportionments herein above provided to WRTA, TCTB and the City of Sharon shall be limited to the FY 2018 funds allocation herein addressed without creating any precedent or practice in or for apportionment in future years. Further, sub-allocations between WRTA, TCTB and the City of Sharon, PA in future years shall be based on annual Section 5339 Appropriations; the annual apportionment to the Youngstown OH-PA Urbanized Area; the respective apportionment formulas for these programs; and U.S. Bureau of the Census and the Federal Transit Administration's National Transit Database information used in the formula for determination of the Section 5339 Apportionment to the Youngstown OH-PA Urbanized Area.

NOW, THEREFORE, IT IS HEREBY AGREED by the Western Reserve Transit Authority, the Trumbull County Transit Board and the City of Sharon, in concurrence with Eastgate and MCRCOG that the FFY 2019 FTA Section 5339 Program Funds shall be disbursed in accordance with this letter of agreement.

Agreed by the Western Reserve Transit Authority, the Trumbull County Transit Board and the City of Sharon (on behalf of the Shenango Valley Shuttle Service) on this \_\_\_\_\_ day of \_\_\_\_\_, 2019.

**WESTERN RESERVE TRANSIT AUTHORITY**



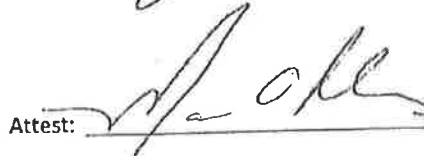
Authorizing Official

Attest: 

**TRUMBULL COUNTY TRANSIT BOARD**



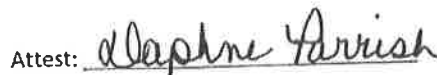
Authorizing Official

Attest: 

**CITY OF SHARON, PA**



Authorizing Official

Attest: 

7-16-2019

**LETTER OF AGREEMENT**

**TO DISTRIBUTE FFY 2019 FEDERAL TRANSIT ADMINISTRATION (FTA) TITLE 49 U.S.C. SECTION 5310 FUNDS FOR THE FFY 2019 YOUNGSTOWN OH-PA URBANIZED AREA APPORTIONMENTS, AS AUTHORIZED UNDER THE US DEPARTMENT OF TRANSPORTATION'S The Fixing America's Surface Transportation Act (FAST) (Public Law 114-94) and Appropriated under the Consolidated Appropriations Act, 2019 (PL 116-6) AMONG THE WESTERN RESERVE TRANSIT AUTHORITY (WRTA), TRUMBULL COUNTY TRANSIT BOARD (TCTB) AND THE CITY OF SHARON, PA**

WHEREAS, this Letter of Agreement sub-allocates the funding apportionments in the Youngstown, OH-PA Urbanized Area for the FFY 2019 FTA Section 5310 Enhanced Mobility for Seniors and Individuals with Disabilities Program between the Western Reserve Transit Authority (WRTA), the Trumbull County Transit Board (TCTB), and the City of Sharon; and

WHEREAS, the 2010 Census reflects that the Sharon PA Small Urbanized Area remains part of the Youngstown, OH-PA Urbanized Area (UZA) which incorporates Mahoning and Trumbull Counties, OH, and a portion of Mercer County, and

WHEREAS, the City of Sharon, PA apportionment of FTA Section 5310 Program for the Youngstown, OH-PA UZA will be included in the Pennsylvania Department of Transportation's (PennDOT) apportionment of statewide funding as outlined in this Letter of Agreement, and FTA Section 5310 regulations; and

WHEREAS, the WRTA, the City of Warren (on behalf of the Trumbull County Transit Board), and the City of Sharon, (on behalf of the Shenango Valley Shuttle Service) have FTA's "Authorized Designated Recipient" status for the Urbanized Area Program Funds (known as Section 5307 Program) in the Youngstown, OH-PA UZA, and this status is unchanged by this Letter of Agreement; and

WHEREAS, the WRTA and the TCTB will have "authorized Designated Recipient status" for the FTA Section 5310 Program Funds for the Ohio portion of the UZA; and PennDOT will have the same "Authorized Designated Recipient" status for the sub-allocation of funds that represent the City of Sharon's funding allocation from the Youngstown, OH-PA UZA; and

WHEREAS, It is mutually agreed upon that Eastgate Regional Council of Governments (Eastgate), Mercer County Regional Council of Governments (MCRCOG), WRTA, TCTB, the City of Sharon, FTA Region V and Region III will work together to maintain consistency of the region's transportation plans and programs, and meet federal planning regulations and compliance issues to receive federal funding for their respective areas; and

WHEREAS, the WRTA, TCTB and the City of Sharon shall be responsible for their own respective grant applications, and project administration activities and agree to continue to work within their respective FTA Regions for administration of their program of projects; and

7-16-2019

WHEREAS, the WRTA, TCTB, and PennDOT, representing the interests of the City of Sharon's apportionment under the FTA Section 5307 Program shall hold each other harmless for any findings that the Federal Transit Administration, or other agency or office, may issue against expenditures of their respective sub-allocation of FFY 2018 Section 5310 Program Funds; and

WHEREAS, the Western Reserve Transit Authority, the Trumbull County Transit Board and the City of Sharon mutually agree that the total available FFY 2019 FTA Section 5310 Apportionments shall be apportioned as follows:

1. The Western Reserve Transit Authority shall receive \$221,872, to be utilized for Projects meeting the eligibility requirements of the Section 5310 program.
2. Trumbull County Transit Board shall receive \$174,377, to be utilized for Projects meeting the eligibility requirements of the Section 5310 program.
3. The Pennsylvania Department of Transportation (PennDOT), representing the interests of the City of Sharon on behalf of the Shenango Valley Shuttle Service, is the designated recipient for Section 5310 funds in the state of Pennsylvania, including the Pennsylvania portion of the Youngstown OH-PA Urbanized Area and, as a result, the City of Sharon portion of the sub-allocation, \$50,860 will be included in PennDOT's apportionment of statewide funding for its Section 5310 Program.
4. All parties to this agreement are responsible for and agree to meeting the minimum 55% project funding for traditional Section 5310 projects, as defined in Circular FTA C 9070.1G; and

WHEREAS, any FTA Section 5310 funds that are allocated and separated for the Youngstown, OH-PA UZA shall only be utilized in the Youngstown OH-PA UZA; and

WHEREAS, the apportionments herein above provided to WRTA, TCTB and PennDOT shall be limited to the FY 2019 fund allocation herein addressed without creating any precedent or practice in or for apportionment in future years. Further, sub-allocations between WRTA, TCTB and PennDOT in future years shall be based on annual Section 5310 Appropriations; the annual apportionment to the Youngstown OH-PA Urbanized Area; the respective apportionment formulas for these programs; and U.S. Bureau of the Census and the Federal Transit Administration's National Transit Database and other information used in the formula for determination of the Section 5310 Apportionment to the Youngstown OH-PA Urbanized Area.

**NOW, THEREFORE, IT IS HEREBY AGREED** by the Western Reserve Transit Authority, the Trumbull County Transit Board and the City of Sharon, in concurrence with Eastgate and MCCOGC that the FFY 2019 FTA Section 5310 Program Funds shall be disbursed in accordance with this letter of agreement.

7-16-2019


Agreed by the Western Reserve Transit Authority, the Trumbull County Transit Board and the City of Sharon (on behalf of the Shenango Valley Shuttle Service) on this \_\_\_\_\_ day of \_\_\_\_\_ 2019.

**WESTERN RESERVE TRANSIT AUTHORITY**



Authorizing Official

Attest:



**TRUMBULL COUNTY TRANSIT BOARD**

  
Authorizing Official

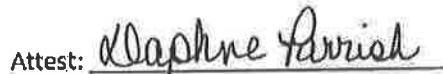
Attest:



**CITY OF SHARON, PA**

  
Authorizing Official

Attest:



## LETTER OF AGREEMENT

**TO DISTRIBUTE FFY 2019 FEDERAL TRANSIT ADMINISTRATION (FTA) TITLE 49 U.S.C. SECTION 5307/5340 FUNDS UNDER THE FFY 2019 YOUNGSTOWN OH-PA URBANIZED AREA FORMULA PROGRAM APPORTIONMENTS, as authorized UNDER THE US DEPARTMENT OF TRANSPORTATION'S The Fixing America's Surface Transportation Act (FAST) (Public Law 114-94) and Appropriated under the Consolidated Appropriations Act, 2019 (PL 116-6) AMONG THE WESTERN RESERVE TRANSIT AUTHORITY (WRTA), TRUMBULL COUNTY TRANSIT BOARD (TCTB) AND THE CITY OF SHARON, PA**

WHEREAS, as a result of the 2000 Census, the Sharon, PA-OH Small Urbanized Area was merged into the Youngstown, OH-PA urbanized area and, as a result of the 2010 Census, remains in the Youngstown OH-PA Urbanized Area. Due to this merging it has become necessary to develop an agreement to sub-allocate FTA program funding apportionments between the Western Reserve Transit Authority and the City of Sharon both located in the Youngstown, OH-PA Urbanized Area; and

WHEREAS, the WRTA, the Trumbull County Transit Board and the City of Sharon, (on behalf of the Shenango Valley Shuttle Service) have FTA's "authorized designated recipient status" for the Urbanized Area Program Funds in the Youngstown, OH-PA UZA and this status is unchanged by this agreement; and

WHEREAS, with the merging of the Sharon, PA-OH urbanized area into the Youngstown, OH-PA urbanized area, it is mutually agreed upon that Eastgate Regional Council of Governments (Eastgate), Mercer County Regional Planning Commission (MCRPC), WRTA, TCTB, the City of Sharon, FTA Region V and Region III will work together to maintain consistency of the region's transportation plans and programs, and meet federal planning regulations and compliance issues to receive federal funding for their respective areas; and including transit enhancement and transit security funding requirements; and

WHEREAS, the WRTA, TCTB and the City of Sharon shall be responsible for their own respective grant applications, and project administration activities and agree to continue to work within their respective Federal Transit Administration's for administration of their program of projects; and

WHEREAS, the WRTA, TCTB and the City of Sharon shall hold each other harmless for any findings that the Federal Transit Administration, or other agency or office, may issue against expenditures of their respective sub-allocation of FFY 2019 Section 5307 and 5340 transit funds; and

WHEREAS, the Western Reserve Transit Authority, the Trumbull County Transit Board and the City of Sharon mutually agree that the total available FFY 2019 FTA Section 5307 and 5340 Apportionments allocated to the Youngstown OH-PA urbanized area shall be apportioned as follows:

1. The Western Reserve Transit Authority shall receive \$3,009,730, to be utilized for projects eligible for Federal Transit Administration Section 5307 funding. WRTA shall have responsibility for meeting the entire Ohio portion of Public Transportation Security Projects, in the amount of \$35,278.
2. The Trumbull County Transit Board shall receive \$518,000; to be utilized for the capital cost of contract service. TCTB shall have no responsibility for meeting the Ohio portion of Associated Transit Improvements and Public Transportation Security Projects.

7-16-2019

3. TCTB further agrees to document receipt of its local share from all sources eligible. Should TCTB not receive full local share to meet its matching responsibilities, such shortfall shall be repaid to WRTA in the FFY 2019 Letter of Agreement.
4. The City of Sharon, the authorized designated recipient located in the State of Pennsylvania, shall receive \$616,539, to be utilized for projects eligible for Federal Transit Administration Section 5307 funding. The City of Sharon shall have full responsibility for meeting the Pennsylvania portion of Public Transportation Security Projects in the amount of \$8,166.

WHEREAS, each designated recipient, with the concurrence of their respective MPO, shall request that their FFY 2019 Section 5307 and 5340 apportionment be disbursed through their respective Federal Transit Administration Regional Offices.

WHEREAS, the apportionments herein above provided to WRTA, TCTB and the City of Sharon shall be limited to the FY 2019 funds allocation herein addressed without creating any precedent or practice in or for apportionment in future years. Further, sub-allocations between WRTA, TCTB and the City of Sharon, PA in future years shall be based on annual Section 5307/5340, Appropriations; the annual apportionment to the Youngstown OH-PA Urbanized Area; the respective apportionment formulas for these programs; and U.S. Bureau of the Census and the Federal Transit Administration's National Transit Database information used in the formula for determination of the Section 5307/5340 Apportionment to the Youngstown OH-PA Urbanized Area.

NOW, THEREFORE, IT IS HEREBY AGREED by the Western Reserve Transit Authority, the Trumbull County Transit Board and the City of Sharon, in concurrence with Eastgate and MCRPC that the FFY 2019 FTA Section 5307 and 5340 funds, funds shall be disbursed in accordance with this letter of agreement.

Agreed by the Western Reserve Transit Authority, the Trumbull County Transit Board and the City of Sharon (on behalf of the Shenango Valley Shuttle Service) on this \_\_\_\_\_ day of \_\_\_\_\_ 2019.

**WESTERN RESERVE TRANSIT AUTHORITY**

  
\_\_\_\_\_  
Authorizing Official

Attest:   
\_\_\_\_\_

**TRUMBULL COUNTY TRANSIT BOARD**

  
\_\_\_\_\_  
Authorizing Official

Attest:   
\_\_\_\_\_

**CITY OF SHARON, PA**

  
\_\_\_\_\_  
Authorizing Official

Attest:   
\_\_\_\_\_

7-16-2019

**Final FFY 2019 Section 5310 Sub-Allocation**

Prepared 8-26-19

FFY 2019 5307

<b>Federal Fiscal Year 2019</b>	<b>Total = \$4,144,269</b>
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FFY 2019 FTA 5307 FORMULA APPORTIONMENT				Total Apportionment = \$4,144,269
FTA 5307 Urban Formula Grant Program Ohio and Pennsylvania Parts of the Youngstown OH-PA Urbanized Area Prepared 8-26-19				
		SVSS	Urbanized	
	Ohio	Penn	Area	
	Part	Part	Total	
25.0%	<b>Population Factor</b>			
	Data - Urbanized Area Population	348,073	38,477	387,550
	Formula Factor	2.08425160	2.08425160	2.08425160
	Apportionment Share	\$1,603,933	\$113,662	\$1,717,595
	Percent Share	80.6%	10.2%	100.0%
	Revised and Reconciled	\$885,884	\$88,160	\$974,044
24.0%	<b>Population x Density Factor</b>			
	Data - Density (persons per sq mi)	1,808.3	1,900.4	1,857.8
	Data - Population x Density	629,605,800	65,178,091	694,783,891
	Formula Factor	0.00121050	0.00121050	0.00121050
	Apportionment Share	\$733,661	\$87,802	\$821,463
	Percent Share	88.9%	10.1%	100.0%
	Revised and Reconciled	\$885,097	\$87,747	\$972,844
30.0%	<b>Bus Revenue Vehicle Miles Factor</b>			
	Data - Bus Revenue Miles	2,347,710	880,706	3,228,416
	Formula Factor	0.53537320	0.53537320	0.53537320
	Apportionment Share	\$1,256,265	\$210,894	\$1,467,159
	Percent Share	86.2%	13.8%	100.0%
	Revised and Reconciled	\$1,815,433	\$388,250	\$2,203,683
	<b>Bus Incentive Factor</b>			
	Data - Bus Passenger Miles	7,002,048	0	7,002,048
	Data - Operating Cost	\$12,809,168	\$0	\$12,809,168
	Data - BPM*BMPCP	3,543,121	0	3,543,121
	Formula Factor	0.014015	0.014015	0.014015
	Apportionment Share	\$55,267	\$0	\$55,267
	Percent Share	100.0%	0.0%	100.0%
	Revised and Reconciled	\$55,092	\$0	\$55,092
	<b>TOTAL APPORTIONMENT SPLIT - CALCULATED</b>	<b>\$3,049,724</b>	<b>\$507,858</b>	<b>\$3,557,582</b>
	Revised and Reconciled	\$3,305,280	\$516,185	\$3,821,465
	Final Adjustment	\$3,527,730	\$618,639	\$4,146,369
FFY 2019 Formula Apportionment				Total Apportionment = \$4,144,269

Sub-allocation of FFY 2019 FTA Section 5307

	WRTA	TCTB	Ohio Total	SVSS	UZA Total
FFY 2019 Total UZA Apportionment	\$3,009,730	\$618,000	\$3,627,730	\$616,639	\$4,144,269
FFY 2019 Apportionment	\$3,009,730	\$518,000	\$3,527,730	\$616,639	\$4,144,269
1% - Public Transit Security	\$30,098	\$5,100	\$35,278	\$8,168	\$41,446