



Eastgate Regional Council of Governments Position Description

Position: Independent Contractor – Special Projects Coordinator

Eastgate, a Regional Council of Governments and Metropolitan Planning Organization, is seeking a contract employee to act as a technical advisor for the development and advancement of transformative projects and initiatives to serve the communities and local governments within Mahoning, Trumbull, and Ashtabula Counties.

Tasks associated with this position may include, but not limited to:

- Identification of emerging relevant funding opportunities
- Strategic planning for catalytic projects for major business/industrial sites
- Grant opportunities/writing for catalytic projects, ensure all funding avenues are considered
- Assist in ongoing economic development efforts and other strategic initiatives
- Other associated tasks assisting the Executive Director when needed

Other job duties may include the review of various Eastgate work programs.

Qualifications:

- Bachelor's degree in engineering, or similar, from an accredited college or university
- A minimum of 10 years' experience in transportation planning and/or economic development
- A minimum of five years in the field of government relations
- Experience in identifying funding sources and grant writing for large projects.

Compensation: Commensurate with experience. This position will have no payment of fringe benefits other than the compensations specified in the contract. The contract will end when the work is completed but not past June 30, 2025.

Interested candidates should send resume and cover letter to:

James G. Kinnick, P.E.

Executive Director

Eastgate Regional Council of Governments

City Centre One, 100 E. Federal Street, Suite 1000

Youngstown, Ohio 44503

ATTN: Lisa Pompeo, Office Administrator

Or by email to: apply@eastgatecog.org

The Eastgate Regional Council of Governments is an Equal Opportunity Employer.
